



No.	Course Development Requirements	
1	Course Title and Code	
2	Course Description and Objectives	
3	Course Outline	Course Title and Code
		Course Description
		Objectives
		Pre-requisites
		Course Content
		References / Further Readings
		Semester Time Table.
4	Lecture or Topic or Module	Lecture Notes (Title, Content, Objectives,
	Resources and Activities.	Body, Summary)
		Or
		Reference Summary and Chapter/s
		Online lecture (video/audio visual or Live
		session)
		Other Resources (e.g. case study, video
		e.t.c)
		PPT Slides
		Review Questions
		Discussion Forum
		Assignment
		References
5	Glossary	
6	References (For the entire course)	
7	Evaluation Form (based on QAC	
	format)	